

# Checklist for Participation in the Eco League Exchange

Thanks for your interest in participating in an Eco League exchange! I anticipate that you will find a rich experience at whichever Eco League school you visit and look forward to helping you with any of the steps in the process as questions arise. There is also a lot of information on our website: [www.ecoleague.org](http://www.ecoleague.org)

Please initial each step and scan and email or fax send this form and the requested documents to the registrar at the school you wish to visit. If emailing, cc to [edillon@prescott.edu](mailto:edillon@prescott.edu).

Questions? email or call Eco League Coordinator Edie Dillon at (928) 776-5127.

Name	Home School	Advisor	Host School
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## Initial Here

Information
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1. I have read the Eco League Exchange program information on the Eco League website, <http://www.ecoleague.org/eco-league-exchanges>

Approval
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2. I have been approved to participate in an Eco League exchange according to my home school's exchange procedure.

Registration Dates
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3. I have checked the registration dates for the host college. Note: students who submit all materials by the posted registration dates and have the required prerequisites can register with the same class standing as students at the host college. Dates accessed from [www.ecoleague.org](http://www.ecoleague.org) or college websites.

Registration Form
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4. I have looked at the host school's course schedule and checked the prerequisites and signature requirements. My advisor and I have discussed my plan. I filled out the Participation/Registration form (available from [info@ecoleague.org](mailto:info@ecoleague.org)) and my advisor has signed it.

Unofficial transcript
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5. I have submitted a copy of my unofficial transcript (available from the home school registrar) with this form.

Medical form
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6. I have submitted a copy of my medical form from the home college with this form.

Insurance card
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7. If I don't want to participate in the host college's insurance program, I have submitted a copy of my insurance card with this form.

Survey
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8. I have read over the survey about the exchange and will fill it out and return it when the term is over. (We really want to know how things went and how we can improve the exchange experience.)

Note: it is not possible for you to have a work study position on an Eco League exchange.